

Norton Creek Elementary School

Community Unit School District 303

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Mr. Anthony White
Principal

August 10, 2017

Hello, Norton Creek Families!

I hope this letter finds you enjoying some fun in the sun! As the final days of summer approach, an amazing year at Norton Creek is about to begin. Teachers are already setting up their classrooms to establish the perfect environment, our custodial and maintenance crew are working hard to keep our school in ship shape, and our administrative assistants have served wonderfully as the brains of this operation. The only thing missing is your wonderful children, and we look forward to seeing them for Meet Your Teacher Day!

CLASS PLACEMENT

Your child's class placement information will be available through D303's Home Access Center (HAC). At any time after **8:00 AM** on **August 14**, you can sign into or set up your HAC account to see your child's class assignment. Families new to Norton Creek or D303 will need to create an account. To create your account, please, follow the directions at www.D303.org found after clicking on the Home Access Center link. If you experience any difficulties with HAC, please feel free to E-Mail Madonna Strom at madonna.strom@d303.org. To respect your privacy, we will only answer these inquiries by E-Mail. Thank you for your understanding.

OPEN HOUSE

We will be hosting our annual **Meet Your Teacher Open House for Kindergarten through Fifth Grade** on **August 22** from **8:00 AM to 9:00 AM**. Families are invited to come to our school, tour the building, find classrooms, meet your teachers and drop off school supplies. It's a wonderful event that helps put our students at ease for the first day of school and gives our teachers the chance to meet your children and their bright, smiling faces.

At this event, you will have a chance to drop off any last minute forms (i.e. medical or dental for kindergarten or students new to D303), meet with the PTO in the Community Room, and catch up with friends and families.

The **Open House for Early Childhood Students** will be held **August 25** from **10:00 AM to 11:00 AM for morning students** and **12:00 PM to 1:00 PM for afternoon students** in anticipation of their first day of school on **August 28**.

FIRST DAY OF SCHOOL – K-5

August 23 will be the first day of school for students in kindergarten through fifth grade. Below are a few items to note regarding the big day:

- Students enrolled in all-day kindergarten through fifth grade attend school from 8:40 – 3:00.
- In order for us to provide the best supervision of students, please do not drop off your child before 8:20.
- To keep the flow of traffic moving, please park only in parking spaces.
- Bus riders will be met at the bus and escorted through the main doors the first few days of school.
- Students enrolled in K-2 will report to the gym at the beginning of the first day.
- Students enrolled in grades 3-5 will report to the community room at the beginning of the first day.
- Parents are welcome to bring students to school and stay with them until dismissal to class, however, teachers will walk children to their classroom.
- Students will be dismissed from their classrooms at 3:00 PM
- Bus riders will gather in designated areas and be escorted to the bus by a bus supervisor.

STUDENT ID

All students will be receiving a student ID with their picture on it. Student IDs are used to buy lunches and check out library books. Students should have their IDs on their person at all times and will need to replace it should it go missing. There is no charge to replace student IDs the first time, but there will be a \$1.00 fee for each additional replacement.

TRAFFIC PLAN

Parent provided transportation will drop off and pick up in the circle drive at the far east end of the lot. Buses and daycare vans will drop off and pick up at the main entrance in front of the school. In the interest of student safety, parents parking in the front lot or West Chicago Park District lot must walk their students up to the building or meet their student outside the building after school and walk their students to their cars. The Traffic Plan and Map are attached.

REMINDERS

- Students entering kindergarten and any student new to D303 must have a physical examination on file before the first day of school. Forms are available in the Norton Creek main office and on www.D303.org under Health Services. Please, review the D303 Health Services website for more detailed information on school health requirements.
- If you haven't subscribed to E-News yet, please, feel free to do so at your earliest convenience as most of our parent communication comes through this free resource. For more information, please, visit nortoncreek.d303.org.
- School pictures will be taken Tuesday, September 5 with retakes on Friday, October 13.
- Out of respect for all students, birthdays will be celebrated without food treats. One of the ways we celebrate birthdays is thanks to the generosity of our PTO. The Norton Creek PTO provides funding to purchase books for each child at Norton Creek. Our students are able to go to our LRC on their birthday and select one of these books. In addition, if you would like, please, consider other ways to celebrate your child's birthday with his or her class. Some ideas include donating a book to our LRC or your child's classroom, providing a small token like pencils or stickers for each student in your child's class, or donating a puzzle or board game for your child's class to use.

CURRICULUM NIGHTS:

August 28: Kindergarten & RISE 6:30–7:15, First Grade 7:15–8:00
August 29: Second Grade – 6:30–7:15, Third Grade – 7:15–8:00
September 6: EC AM and Fourth Grade – 6:30–7:15
EC PM and Fifth Grade – 7:15–8:00

We have an amazing opportunity every August in education. We get to reopen with a fresh start full of hope for every child beginning a brand new school year full of learning, growth and friendships. We are all looking forward to an amazing year and transforming the world, one child at a time!

If you have any questions in the days and weeks ahead, please do not hesitate to contact our office at (331) 228-2700. We are always happy to help.

Sincerely,

Tony White
Norton Creek Elementary School
Principal